



Replaces Method of _____

Adopted *OA* 7/1/2016
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Reviewed _____
Reviewed _____

Specimen transport from submitting facility to Tucson pathology

Proper specimen transport is very important. When transporting specimens, make sure they are transported in a closed container and out of public eye. If exiting the vehicle to collect more specimens with specimens in the vehicle make sure the vehicle is locked and the specimens are not visible.

Specimens are to be transported in closed specimen transport bags with accompanying paperwork. Please make sure that there is a pathology requisition form and that the transport bag has a specimen and is closed. Do not open the bag to inspect the specimen or paperwork, if you suspect a problem please bring it to the attention of the submitting facility.

When picking up a specimen from a submitting facility, if there is a sign out sheet for that specimen please make sure you sign it out. If there is no sign out sheet for that specimen, make note in The Courier log of the time date and amount of specimens transported from that facility. Once a courier log is filled, submit that to the appropriate lab Personnel for filing.

Some specimens may require immediate attention, such as fresh specimens for frozen or immediate consultation. If this is the case make sure to notify lab personnel upon delivery.

Use of ice packs During certain times of the year are required to keep specimens properly stored until delivery to the laboratory.

Should a submitting facility ask you specific questions about specimen collection and submission that you are unable to answer, please direct them to the Tucson pathology website for more information on specimen collection and submission and inform them that they may always call Tucson Pathology Lab at 520-396-4757 to speak with a pathologist or technician.

Should a chemical or biological spill occur while you are transporting specimens, call your supervisor immediately for instructions on how to handle the Spill.

Please remember that each specimen belongs to an individual patient and is in your care for a specific reason.

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